

ISD 728 IN-DISTRICT STUDENT TRANSFER APPLICATION

This form is to be completed by parents who wish to apply for a change in their student's school assignment (grades K-12) within ISD 728. A separate form must be submitted for each student for whom a request is being made.

Date of Request: _____ School Year Requested: _____

Student Full Legal Name: _____ Grade for Year Requested: _____

Name of School Assigned for School Year: _____

Name of School Being Requested: _____

Attendance Area Student Resides In: _____

Does the student currently receive special education services? Yes No

Does the student currently receive English language (EL) services? Yes No

Parent/Guardian Name(s): _____

Parent/Guardian Address: _____
(must include full address; not a P.O. Box)

Email: _____ (Required to process your application.)

Home Phone: (_____) _____ Cell Phone: (_____) _____

Student lives with: _____ (Relationship) _____

Address (if different than parent/guardian address): _____

Parent/Guardian: Please state the reasons for the requested change: _____

I have other children currently enrolled in the requested school. Name(s)/Grade(s) _____

I am a staff member at ISD 728. Building assignment _____

IMPORTANT NOTES:

- You will be notified via email when a decision has been made to approve or deny your application.
- Secondary transfers are subject to all Minnesota State High School League rules of participation and eligibility.
- I understand that, if my student is granted this in-district transfer, I am responsible for transportation to the requested school.

Signature _____ Date _____
Please type or sign your first and last name

I understand that checking this box constitutes a legal signature confirming that I acknowledge and agree to the above Terms of Acceptance.

**Email completed application to theresa.simon@isd728.org or mail to:
ISD 728 - District Office, Attn: Enrollments, 11500 193rd Ave NW, Elk River, MN 55330**

This section for Office Use Only:

Administrator - Signature _____ Date _____

School Assignment _____

Approved Denied Waiting List _____