

# 2020-2021 ONLINE REGISTRATION INSTRUCTIONS – Grades 11-12

(If you are new to ISD728, you must turn in your **Registration Planning Worksheet** to the **RHS Guidance Office** to have courses entered.)

Enter website: [www.isd728.org](http://www.isd728.org)

**STEP 1** Sign in to Parent Portal using your Student Log-in.  
Click on: **Course Registration: 19-20 Rogers High School** (left hand side under student name)

## TO ENTER REQUESTED COURSES

**STEP 2** Click on: **COURSE SEARCH**, Type in the **Course Number** (5 digit number for each semester) and click **GO THEN**, Click on the Course Name under **SELECT A COURSE TO VIEW**

**STEP 3** Click on **REQUEST THIS COURSE** (you may need to scroll down to see this option)  
Repeat Step 2 until you have: **12 Requested** courses

## TO ENTER ALTERNATE COURSES

**STEP 4** Click on: **COURSE SEARCH**, Type in the **Course Number** (5 digit number for each semester) and click **GO THEN**, Click on the Course Name under **SELECT A COURSE TO VIEW**

**STEP 5** Click on **REQUEST AS AN ALTERNATE** (you may need to scroll down to see this option)  
Repeat Step 4 until you have: **5 Alternates**

## TO DROP A COURSE

Click on the course name under **Requested Courses** or **Alternate Courses** and select **DROP THIS COURSE**

### DOUBLE CHECK

- Make sure you have selected a total of **12 Requested** courses (units) and **5 Alternate** courses (units).
- If the course is year long, make sure both course numbers have been entered.

### OPTIONAL

If you want a copy for your records, take a picture of it with your phone.

**Selected courses on the screen are automatically saved – You will not be asked to save it.**

## Graduation Credit Requirements

English	8
Social	7
Math	6
Science	6
Fine Arts	2
Health	1
Physical Education	1
Additional Credits	12
<b>TOTAL CREDITS</b>	<b>43</b>

Visit [www.isd728.org/RHS](http://www.isd728.org/RHS)  
(Select Counseling, Course Registration)

To view the 2020/2021:

- Course Description Guide
- Course Grid
- Course Sequences
- Frequently Asked Questions
- Online Registration Instructions
- Registration Guide

To view your transcript, log into your student Parent Portal account, under **“Reports”** select **“RHS Unofficial Transcript for Portal”**