



## ***100% Distance Learning Plan*** ***Parent/Student 2020-21***

PREFACE: This entire endeavor continues to be a team effort, including both students and staff. This document will be updated as new information becomes available.

### **Key Messages**

- Grades 6-12 move to Distance Learning on November 16, 2020, which aligns with elementary shift to Hybrid.
- Distance Learning will remain in place at least through the first semester (January 28, 2021). The District will reevaluate at that time to determine the learning model.
- All athletics and activities will continue unless data within each program requires a different decision.
- There will be no school for students on **November 11-13**.

### **Calendar**

Nov. 10	District Parent Communication sent out
Nov. 11-13	Staff training and planning time/no students
Nov. 16	Move to Distance Learning for grades 6-12
Nov. 20	No School for students/District Staff Development Day
Nov. 23	Virtual Conferences 12:00 p.m. to 7:00 p.m. ( <i>links for conferences coming soon</i> )
Nov. 24-25	No School
Nov. 26-27	Fall Break/No School
Dec. 24-Jan. 1	Winter Break/No School
Jan. 28	End of Semester and Quarter 2
Jan.29	Staff Work Day

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## Activities

- District officials, including Athletic/Activity Directors, believe that it is important to continue our activities program due to the related mental and physical health benefits. As we transition into the distance learning model, students will continue to be provided the opportunity to participate in athletics and activities. The choice to participate will remain with the students and parents.
- The ISD 728 Health Services Team will continue to review any close contacts or positive cases in our student, coaches or advisors participating in athletics/activities and will take the necessary measures to keep students safe.
- Throughout this school year, and in alignment with MDE/MDH, the Minnesota State High School League has provided sport specific COVID-19 safety guidance to member schools in order to assist them in operating athletics/activities in the safest possible manner. More information is available on the [MSHSL Website](#).

### COVID-19 Procedures/ Expectations for Students in Activities

- Do a [self health screening](#) prior to reporting to practice or events.
  - Anyone entering the building or school grounds must wear a [face covering](#) or face shield [correctly](#).
  - Make all reasonable efforts to respect social distancing (spaced 6 or more feet apart).
  - Practice good hand hygiene, cover all coughs and sneezes, and promptly notify the school nurse of any COVID-19 related concerns.
- Students who are too unwell to participate in school should be excused by a parent/guardian through the attendance office.

## Attendance

- Students are expected to check in to each class period daily using Campus Portal.
- **\*NEW\* Instructions for students marking their daily attendance is available [here](#)**
- At 6:00 pm (on school days) students and parents will receive a notification if students did not complete their daily check in and they will be marked as absent.

- Students will still have until midnight to “CHECK IN” but it will take one day for the absence to clear itself.
- Students who forget to “CHECK IN” before midnight will be marked as absent. If the student actually participated in learning activities that day, the student (or parent) should contact the teacher to have the absence removed from the attendance record.
- **\*NEW\*** Other than verifying a missed “CHECK IN”, work completion/interaction will no longer be used for attendance purposes.
- Students who are too unwell to participate in school should be excused by a parent/ guardian through the attendance office.

**Structure Details:**

- Staff and students will follow the 6 period day schedule.
- On Mondays through Thursdays - staff will provide live sessions (approximately the first 10-20 minutes of each hour) and offer student support using Google Meetings
  - Staff will keep the Google Meet open and be available for the entire class period so that students can seek additional support or clarification.
  - Students are expected to attend & participate in each class period, every day.
  - These live sessions may include screencasts, collaborative work, breakouts, playlists or other engagement strategies.
  - **Teachers have the flexibility to monitor & adjust individual student meeting requirements based on student needs ( ie. consider students that are thriving on their virtual day or in full distance learning). In these instances, students should communicate with their teacher to determine an appropriate course of action.**
- On Fridays - staff will continue to meet with students individually or in small groups. Teachers will also meet with their PLCs to prepare and record lessons. All times listed are used to give staff guidance on priority times if and when they need to meet with students on their rosters.

Distance (Monday, Tuesday, Wednesday, Thursday)		Distance Learning (Friday)	
<b>Period</b>	<b>Time</b>	<b>Synchronous Priority Times (Optional)</b> These times are used to give guidance when a teacher wants to meet with a student. We ask they meet during the hour they are assigned on their roster.	
Prep Time/ Office Hours	7:05-8:00	<b>Period</b>	<b>Time</b>
1	8:00-8:45	<b>PLC Time</b>	7:15 - 8:15
2	9:00-9:45	1	8:15-8:45
3	10:00-10:45	2	9:00-9:30
4	11:00-11:45	3	9:45-10:15
<b>Lunch</b>	11:45-12:25	4	10:30- 11:00
5	12:25- 1:10	5	11:45- 12:15
6	1:25- 2:10	6	12:30- 1:00
Prep Time/ Office Hours	2:10-2:45		

## Conferences

- Conferences will be held virtually November 23rd from 12pm- 7pm
- Links will be sent out early next week to make appointments with your student's teachers

## Counseling Office

- Students, teachers, and parents are welcome and encouraged to contact the appropriate Guidance Counselor with any mental health concerns that may affect students.
- As much as possible, counselors will conduct virtual meetings with students See the [RHS Counseling Webpage](#) for more information.
- Counselors and admin will work to provide intervention to students who are struggling in multiple classes
- Co-Located Mental Health Services will continue to be provided during DL either in person or via telehealth to ensure continuation of mental health services as recommended by the MN Department of Health.
- If your child is currently receiving mental health services work with their [co-located provider](#), see list at bottom of the page to determine how he/she will continue to receive these services.
- If you need more information or are interested in receiving mental health services for your child, please contact your building principal, counselor or social worker.

## Distance Learning Virtual Bell Schedule

- The student school day will begin at 8:00 am and end at 2:10 pm. All students will follow the [distance learning hourly schedule \(Large Print Version\)](#). Teachers will dismiss students each hour, and students are expected to join their next class via google meet at the designated start time. We have 15 minutes set aside for virtual passing time.
- **NEW:** Students are expected to follow their class schedule, attending and participating in live Google Meets at the beginning of each class period. Teachers will provide live sessions (approximately the first 10-20 minutes of each hour) and offer student support using Google Meetings. Staff will keep the Google Meet open and be available for the entire class period so that students can seek additional support or clarification.
  - ***Teachers have the flexibility to monitor & adjust individual student meeting requirements based on student needs ( ie. consider students that are thriving on their virtual day or in full distance learning). In these instances, students should communicate with their teacher to determine an appropriate course of action.***

## Equity

- Racial and cultural diversity are hallmarks of our society.
  - Bullying and harassment of students based on race, color, national origin or disability violates state and federal laws (includes someone perceived of having or infected with COVID19)
  - Importance of reflection on implicit biases and stereotypes and how they impact relationships
  - Issues facing homeless students
- To celebrate this diversity, and cultivate harmony and respect for all peoples, educators must nurture diversity, equity and inclusion within the virtual classroom.
- By teaching students about contributions that all cultures bring to our society, educators can encourage them to spread this respect for diversity beyond school.

**Grading**

- The current A-F grading system for high school students will remain the same.

**High Stakes Testing**

- **ACT**  
The ACT test is scheduled to be administered to juniors on April 13th. More information about the ACT test will be shared in January.
- **MCA**  
If we are still in Distance Learning during the MCA assessment window, the assessments will not be administered this year. If we resume the Hybrid Learning Model the assessments will be delivered to our in-person learners.

Proposed test dates:

<b>Grade 10 Reading</b>	<b>Grade 11 Math</b>	<b>High School Science</b>
March 31- April 2	April 20-21	May 4-6

- **Advanced Placement (AP)**  
Information will be shared in January.

**Materials Pick up**

- Students will have an opportunity to pick up course materials at the front door between the hours of 8:00 am and 3:00 pm, Monday through Thursday

- Teachers and students should coordinate a pick up time

### Meal Pick up

- Through November 19, families can pick up daily lunches at Rogers High School from 9:00 am- 10:00 am
- Beginning November 30th, families will have two opportunities ONCE A WEEK to pick up meals. Families can pick up a **week's worth of meals**:
  - Rogers High School on Thursdays from 10:00 am - 12:00pm  
or
  - Alternate pick up time: (on a rotating basis from 4:00-6:00 pm)
    - Week of 11/30 Elk River HS
    - Week of 12/7 Rogers HS
    - Week of 12/14 Zimmerman HS
    - Week of 12/21 Elk River HS
    - Week of 12/28 (no school/meals)
    - Week of 1/4/21 Rogers HS
    - Week of 1/11/21 Zimmerman HS
    - Week of 1/18/21 Elk River HS
    - Week of 1/25/2021 Rogers HS

### Media Center / Chrome Depot

- Students can reserve media materials online and curbside pick up will be available for library materials. Click [here](#) for additional information.
- Technology support will be available to students using [this link](#) (through the dashboard) with the promotion of all digital content and resources.
- Media staff will develop and share tutorials and training for students

### Preparing for Distance Learning

Click on this link for [Tips and Tricks for Distance Learning](#)

- Get Up, Show Up and Participate in School EVERY DAY!
- Establish Routines
- Use Time Management
- Be Organized
- Get Involved & Engaged

### Schoology

- In order to make it easy for all students to navigate school, RHS teachers will use a consistent platform and template in Schoology. This is an effort to simplify the learning experience for students and families.
- Parents may access and review student work through their parent [Schoology account](#).
- As a general rule, teachers will respond to all communication within 24 hours with the exception of weekends and holidays.

### **Social and Emotional Learning (SEL)**

- School climate improvement and SEL will be critical to re-engaging students, supporting adults, rebuilding relationships, and creating a foundation for academic learning
- We will establish classroom communities that center relationships and well-being.
- We will provide restorative practices support and align with trauma-informed practices in schools.
- Mental Health support should be prioritized by assessing the availability and accessibility of mental health resources and supports for their students, families, and staff members as they return to school

### **Special Education**

- Your student's contingency plan outlines the supports and services that he/she will receive during the distance learning model.
- Please contact your student's case manager if you have concerns or questions about their contingency plan.

### **Tech Help & Support**

- View our [Parent and Student Technical Resource Guides](#).
- Visit [www.isd728.org/LetsChat](http://www.isd728.org/LetsChat), or call (763) 241-3490 for assistance.
- Support is available 8:00 a.m. to 4:00 p.m. M-F.