

Goal: Expand Digital Learning Opportunities

The goal of our project is to improve student achievement by personalizing learning and increasing students' ownership of their learning. For the 2019-20 school year all students in grades 6-12 will receive a Chromebook for their use at school and home. This document outlines an agreement between ISD 728, parents and students for the care and instructional use of the Chromebook.

Educational Resources on the Chromebook

The Chromebook is managed by Google Apps for Education. Along with a login for the device, Google Apps provides online tools for writing, calculating, presenting, drawing and many other applications. Your child may use these tools for a variety of purposes in classroom assignments. Google Apps can also be accessed with other devices or computers with an Internet connection. In addition to Google Apps, many teachers will begin using Schoology, an online learning management system that improves learning through better communication, collaboration, and increased access to curriculum resources. Parents can also choose to receive updates and learn about their student's classes.

Accessing the Internet at Home

The Chromebook is a web-based device. While some documents created at school may be edited offline at home, Internet access is important for full functionality. If wireless internet is not available at home, [various locations in the community](#) provide free wireless Internet, including public libraries. School media centers will also have extended hours.

Care and Maintenance

Students are responsible for the general care of their Chromebook. The Chromebooks are designed for school use and should be treated with care. Here are a few recommended precautions:

- Treat your Chromebook as you would any valuable electronic device.
- When not being used, store the Chromebooks in a secure place, out of sight.
- Be gentle with the screen, keyboard, trackpad, and ports.
- Don't add stickers or markings to the Chromebook.
- Don't eat or drink near the Chromebook.
- Avoid extreme heat or cold.
- Do not take your Chromebook apart or make changes to the hardware or system software.
- Do not lend your Chromebook to anyone.
- Report any damage to your teacher or school media center immediately.

Responsible Use

Digital citizenship is an essential 21st century skill. During the school year, your teachers and library media specialist will be reviewing appropriate online behavior and acceptable use of resources. It's important to maintain a family dialogue about educational, recreational and social use of the Chromebook and other devices your student accesses. Chromebooks are connected to a network that is filtered for inappropriate material, but user responsibility is still the best way to avoid pitfalls in the online world. Remember Chromebook use is monitored.

Here are a few tips:

- Use Internet devices in a central location at home, rather than behind closed doors.
- Help your student to focus on completing tasks and assignments before any recreational activities.
- Help your student solve technical glitches by recording exactly what went wrong and when.
- Ensure that your child understands that he or she should not give personal information to any person or any website without checking with an adult first.
- Talk with your student about cyberbullying--encouraging him/her to be kind and to communicate clearly online.
- Advise your child that anything they post, text, or upload may be forwarded, copied, and published to anyone--including future education admissions offices and employers.
- Only registered users in ISD 728 will be able to login to the Chromebook, and all usage can be monitored.

2019-20 Parent and Student Use Agreement: Chromebook

**This form must be signed by Parent and Student in order to receive a Chromebook*

Student Last Name: _____ First Name: _____

School: _____ Grade _____

ISD 728 agrees to:

- Provide a Chromebook for each student, including a loaner device if a Chromebook needs repairs.
- Provide filtered Internet access on the Chromebook.
- Provide Google Apps for Education and other educational applications that support learning in the classroom and at home.
- Provide a protective case.

The Student agrees to:

- Take good care of the Chromebook in all locations.
- Keep the provided case on the Chromebook at ALL TIMES.
- Bring the Chromebook to school every day, fully charged.
- Be a responsible digital citizen.
- Be gentle with the screen, keyboard, trackpad, and ports
- Use the Chromebook for educational purposes. Only pursue personal interests that align with school policies.
- Report any damage or loss, whatever the cause, to your teacher as soon as possible.
- Take responsibility for any damage or loss caused by neglect or abuse.
- Do Not take Chromebook apart or make changes to the hardware or system software.
- Follow the Student Acceptable Use Guidelines outlined in the [Student Handbook](#). Not adhering to these guidelines may include loss of internet privileges, loss of taking Chromebook home or other consequences determined by the building administrator.
- Return the Chromebook, Accessories and Case (**where applicable**) to ISD 728 at the end of each school year. Students who withdraw enrollment for any reason must return the Chromebook on or before the date of withdrawal.

Parents/Guardians agree to:

- Ensure your student understands appropriate care of Chromebook in all locations.
- Review the [Digital Wellness Website](#) to learn about appropriate use. Select [Digital Learning](#) under the [Academics Menu](#)
- Support student learning and the exploration of personal interests that align with school policies.
- Ensure that any damage or loss is reported to school immediately. Report vandalism or theft to the appropriate police department.
- Check that your child has the Chromebook in the approved case at all times. Damage incurred as a result of no case on the Chromebook will not be covered by the device protection plan.
- Review the optional Chromebook Protection Plan (www.isd728.org/ProtectionPlan) and enroll and pay if interested.
 - If you do not enroll in and purchase the Device Protection Plan, you are responsible for any repairs and replacement costs.

Student Signature: _____

Parent Name: (Please Print) _____

Parent Signature: _____

Date: _____